

Harvard Sewer Commission

Oct. 11, 2011

10 AM

Commissioners: Cindy Russo, Kyle Hedrick, Rick Maiore

Others: Lorraine Leonard, Fin. Director

Accepted minutes for Oct. 3rd and Oct. 5th as amended

Discussed status of introductory letter, Rick Maiore will get update at construction meeting on Oct 13th.

Re: HSC letter, a decision was made to add the question (Do you plan to connect when the system is operational. If not what are your plans?)

Discussed Policy Recommendations presented by the TCSPC, it was decided Kyle Hedrick would do the first iteration of an annotated draft. When this draft is approved by the HSC it would be sent to town counsel for legal review.

A general discussion ensued with the Finance Director which included a presentation by the Finance Director of the following pertinent information.

1. Connection fees accrue to the Town reserve fund
User fees accrue to defray operational costs and are determined by total costs for a selected time period (usually 1 year).
2. Water flow determines the sewer rate.
3. \$85,000 is currently appropriated to run the current plant. This amount maybe modified to reflect actual costs once the plant is operational.
4. While EPA has assigned an generic gal/rate per household the town has in planning its financial model used actual rates.
5. The current EPA capacity is 23,000 gals. The current model based on the town estimate of gal. per household gives an estimated total usage of 18,500 gals.

The HSC will continue to gather input on connection fees and will develop fees from this input, one major variable being initial connection response.

Next meeting Monday Oct 17th 2011 in the town hall

Rick Maiore

Clerk